

October 28, 2014

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Ron Scharffenberg, Sheldon Butzke and Bill Smith.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Motion made by Smith to approve the Agenda as sent. Second made by Scharffenberg and motion carried.

The minutes from the October 14th meeting were sent to Board members for review prior to publication. Chairman Dick called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second made by Butzke and motion carried.

Commissioner Reports: Smith asked about Lyle Hetland's weed cleanup. Butzke stated that not much is happening in comparison to what Hetland said he would do.

Mic Kreutzfeldt, Hwy Supt, presented a utility permit for approval. Motion made by Butzke to approve Electric Utility Permit for Southeastern Electric. Scope of project: bury road crossing. Second by Dybdahl and motion carried. Fixed asset numbers for the Cat loaders that will be sold by sealed bids on November 25th are: 1969 FA#257 and 1978 FA#258. Kreutzfeldt read letter from SDDOT stating that STP funding may be used on any project part of the National Highway System. Kreutzfeldt presented information regarding Hwy Dept software. Dware has been used since 1989 but with new management has come many issues and fees. A comparison was done between current Dware software and software that can be provided by Ultra. Following review of the information, motion was made by Smith to switch software companies and purchase

new software from Ultra. Second by Dybdahl and motion carried. Current projects include back sloping and ditch clean out.

Kreutzfeldt presented information with regard to the Hwy Dept raises for 2015. All employees are 2275 hours per year except the Bookkeeper, who is 1820 hours per year. Going forward and with performance base raises in mind; in 2015 (2) committees will be formed: Hwy Supt, Bookkeeper & Foreman will evaluate Operators and Hwy Supt and (2) Operators will evaluate Supervisors. Kreutzfeldt noted that all Hwy Dept employees were involved with the process and it has worked smoothly. Working with \$13200.00 allocated, Kreutzfeldt determined the 2015 increases to be 2% plus 15 cents/hour with Shop Foreman 25 cents per hour and Bookkeeper \$235.21 per year additional.

The Commissioners thanked Kreutzfeldt and all of the Hwy Dept employees for coming up with this plan and making it work.

Motion made by Scharffenberg to convene as Drainage Commission. Second by Butzke and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that the downstream landowner signatures were obtained and he has signed off on them:

D14-031 Steve Gordon NE4 13-103-53 (tile repair)

Kreutzfeldt reported that “as built” maps have been requested and are being submitted to the Hwy Dept by the drainage applicants; per the Drainage Ordinance.

The Board reconvened as Board of County Commissioners.

Motion made by Smith to authorize Chairman Dick to sign the Weed & Pest Fund Grant Application for FY2016. The Weed & Pest Control Commission will be awarding each county that meets the criteria, either \$2500 or \$5000 depending upon which criteria is met. Second made by Scharffenberg and motion carried.

September 15th minutes and September Financial Statement, balance \$56,135.05, for the Hanson-McCook Regional Library were noted and filed.

Auditor Sherman presented the Board information regarding the 2015 Regional Career Fair, sponsored by the Southeast Enterprise Facilitation Project (SEFP); asking them to consider participating. This next event will be held on Thursday, February 12, 2015 from 8:30 a.m. – 12:00 noon in the Bridgewater-Emery School Gym. No action taken at this time.

At 10:30 a.m. the final reading for Ordinance 2014-03 was held to receive input concerning a request to rezone property. Applicant: K & K Trucking, Spencer SD. Legal description: W287' of E320' of S172' of SE4NE4, Section 18, Benton Twp. Tracy Hofer, Zoning Administrator, presented the Ordinance for approval and adoption. Motion was made by Dybdahl to adopt Ordinance 2014-03. Second was made by Scharffenberg. Roll call vote: Dybdahl, Scharffenberg, Butzke, Smith and Dick. Motion carried.

ORDINANCE # 2014-03
AN ORDINANCE REZONING PROPERTY

BE IT ORDANED BY MCCOOK COUNTY, SOUTH DAKOTA:

The following legally described property shall be rezoned from Agricultural to Commercial, and the Official Zoning Map shall be amended to reflect such change:

West 287 feet of the East 320 feet of the South 172 feet of the South East Quarter of the North East Quarter of section Eighteen, Township One Hundred Three North, Range Fifty-six West of the 5th P.M., McCook County.

CONFLICTS. Any prior ordinance or part of any ordinance in conflict with this ordinance is hereby repealed.

SEPARABILITY. Should any section or provision of this ordinance be declared unconstitutional or otherwise invalid, such decision shall not affect the validity of the remainder thereby.

EFFECTIVE DATE. This ordinance shall become effective according to state law.

First Reading: October 14, 2014

Second Reading & Adoption: October 28, 2014

Publication: November 6, 2014

Effective Date: November 26, 2014 (20 days after publication)

ATTEST:

_____, Chairman _____,
Auditor

Motion made by Butzke to convene as Planning Commission. Second by Dybdahl and motion carried.

Zoning Administrator Hofer presented a plat for approval. Motion made by Smith, second by Butzke, and carried, to adopt Plat resolution as follows: BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 Reynolds' Addition in the Southwest Quarter of Section 33, Township 104 North, Range 53 West of the 5TH Principal Meridian, McCook County,

South Dakota having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

The Board reconvened as Board of County Commissioners.

Motion made by Dybdahl to approve Plat of Tract 1 of Reynolds' Addition in the Southwest Quarter of Section 33, Township 104 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second made by Smith and motion carried.

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commissioners reviewed Care of Poor cases. A Notice of Hospitalization was received from Sanford USD Medical Center (2014-43). A request for rent assistance was received; application sent to individual. County will be paying three hospital claims, 2 to Avera Queen of Peace Health Services (2013-30, 2013-41) and one to Avera McKennan Hospital (2013-45).

Sheriff Mark Norris and the Law Enforcement Deputies joined the meeting. Norris introduced Casey Urrutia, Randy Schwader, Bria Clark, Andrea Barth and Megan Jansma.

Motion made by Smith to pay claims, second Dybdahl, and carried: GENERAL FUND: Transamerica Life Insurance, October healthpak premium, 4563.16; A & B Business Solutions, monthly copier contracts, 72.94, office supplies, 127.52; Access Elevator & Lift Inc, lift repair, 635.00; Affordable Auto Body, law enforcement windshield replacement, 406.00; Avera McKennan Hospital, care of poor, 1268.98; Avera Queen of Peace Health Services, care of poor, 1263.53; Denise Cody, mental illness hearing, 15.00; Eich Law Office, court appt attorney for Michael Popkes, 659.12;

Election Systems & Software, General Election ballots & coding, 859.20; FedEx, shipping charges, 11.78; Hillyard/Sioux Falls, janitorial supplies, 71.99; Tracy Hofer, travel expense, 240.94, P & Z mileage, 31.39; Joan Kittelson, mental illness hearing, 15.00; Lucy Lewno, mental illness hearing, 150.49; McLeod's Printing, traffic tickets, 220.94; MidAmerican Energy, utilities, 69.99; Office Depot, law enforcement vehicle cameras, 749.95; Barbara Palmer, evaluation, 90.00; SDACC, qtrly CLERP assessment, 1529.52; SDSU Extension, 4th qtr 4-H Advisor salary share, 6489.00; Southeastern Behavioral Healthcare, 4th qtr appropriation, 1404.50; Tyler Technologies Inc, annual software maintenance, 16278.75; Michael Unke, court appt attorney for Orville Gibbens, 274.39; Verizon Wireless, cell phone service, 78.53; Xcel Energy, utilities, 652.59; Yankton County Sheriff, serving papers, 25.00.

COUNTY ROAD & BRIDGE FUND: Transamerica Life Insurance, October healthpak premium, 2096.30; Avera Queen of Peace Health Services, employee drug testing, 86.40; Blackstrap Inc, winter salt, 3289.09; Cole's Petroleum, diesel fuel & additive, 20722.97; Concrete Materials, asphalt, 1268.28; James River Equipment, parts, 29.78; Michael Johnson Construction, concrete sand, 2162.78; MidAmerican Energy, utilities, 26.14; North American Truck, strobe light, 105.00; Precision Diesel Service, mower repair, 145.00; SD Dept of Transportation, share of State projects, 30315.01; Sioux Falls Two Way Radio, antenna & coas cable, 87.98; TrueNorth Steel culverts, 5773.68; Xcel Energy, utilities, 466.45.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service, 302.45; Mitchell Regional 911, 4th qtr 911 services, 8427.00.

EMERGENCY & DISASTER SERVICES FUND: Transamerica Life Insurance, October healthpak premium, 314.59.

Motion made by Butzke to approve Cash Transfer of \$300.00 from General Fund to 24/7 Sobriety Fund. Second made by Scharffenberg and motion carried.

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year." The total unreserved, undesignated fund balance of the general fund of the county as of September 30, 2014 is \$969,596.71; resulting in a fund balance percentage of 23.45%.

The meeting adjourned subject to call.

Dated this 28th day of October 2014.

Marc Dick

Chairman, McCook
County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County